EMBASSY CHURCH

416 TAUNTON RD W, OSHAWA, ON L1L 0N8
WWW.THEEMBASSY.CHURCH

Embassy Church Refund Policy

Non-Receipted Events

Cancellation & Refund Guidelines

We understand that unexpected circumstances arise, and we want to be as accommodating as possible. However, because event preparation and resources are committed in advance, the following policy applies to all non-receipted events:

- **More than 3 days before the event:** A full refund will be issued for cancellations made more than 3 days prior to the event date.
- **Within 3 days of the event:** No refunds will be issued for cancellations made within 3 days of the event date. This includes cancellations made on the day of the event.

Retreats & Large Events (over $100)

For retreats and large events with a registration cost over $100, the following tiered refund schedule applies:

- **More than 2 weeks before the event:** 75% refund issued.
- **Within 1 week of the event:** 50% refund issued.
- **Within 3 days of the event:** 25% refund issued. No refund will be provided on the day of the event.

How to Cancel

To cancel your registration, please contact us at 905.-433-2964 as soon as possible. Cancellations must be submitted by email to be considered official.

Transfers

If you are unable to attend, you may transfer your registration to another person at no charge, provided you notify us before the event begins.

Exceptions

In the case of a church-cancelled or postponed event, a full refund will be provided to all registered participants.